

# 2017 First Sunday Art Festivals Maryland Winery Application

Dates: May 7, June 4, July 2, Aug 6, Sept. 3, Oct. 1, & Nov. 5 Time: 11am -5pm

PLEASE PRINT CLEARLY AND FILL OUT ENTIRELY

Name of your Business \_\_\_\_\_  
 Name \_\_\_\_\_ Email (required) \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Website \_\_\_\_\_

**IMPORTANT PLEASE READ**

**Applications without certificate of insurance and payment will not be processed.  
 Wineries responsible for all tenting, tables, and other supplies that may be needed.**

Circle your month(s) below	Fee	# of Months	Subtotal
Single 10'X10' Space (please circle one or more): July Aug Sept Oct Nov	\$400		
<b>Special Savings:</b> Signup for all months for only \$360 per month (priority given to these vendors)	\$360		
<b>Total</b>			

**Make checks payable to: Inner West Street Association**

**Please mail completed application and fees to: First Sunday Festival, PO Box 6295 Annapolis, MD 21401**

By signing, I agree to the terms stated in both pages in this application. If accepted, I understand that vendor fees are non-refundable. The Inner West Street Association and Evans Management, LLC shall not be held responsible for damages to or for the loss or destruction of the vendor's property or injuries to the vendor, his/her representatives or employees.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# First Sunday Arts Festival

# Exhibitor Application/Terms 2017

## Annapolis First Sunday Festival and Inner West Street Association

### Terms and Conditions

By signing the application, you agree to the following:

1. We seek artists and crafters whose work represents the highest quality in design, materials and workmanship. We are no longer accepting resellers that have not exhibited with us in the past year. All vendors must be approved by the IWSA festival committee or its designee. IWSA maintains the exclusive right to refuse vendors who, in IWSA's sole discretion, do not meet festival standards or adds to an over-represented product category.
2. The selling or promoting of tobacco and related items, firearms or illegal products is prohibited.
3. Move in/set up begins at 8:00am. Vendors must unload then remove their vehicles from West and Calvert Streets before setting up their booths. All vehicles must be off the street by 10:45am.
4. Equipment (tents, weights, tables, chairs, extension cords, etc.) will be supplied by the vendor not the festival.
5. **Vendors must secure their tents and/or umbrellas with suitable weights of 40 lbs. per leg minimum.** Vendors failing to use weights on all tent and umbrella legs will be rejected from the show without recourse.
6. Vendor agrees to assume full liability for all injuries/claims resulting from its equipment and for improperly securing its tents, umbrellas and displays from wind and weather hazards. This is a rain/shine event.
7. Due to live performances, we prohibit vendor audio devices. Exceptions can be made, however, for vendors who require audio to sell their products. Please note on the application.
8. Wine vendors must provide a trash receptacle for public use and are responsible for the complete removal and disposal of all material and trash from their booth space. (Please bring your own trash bags and do not dispose of them in the city trash cans.)
9. City metered parking and garages are available at the vendor's expense. Free parking may be available in the state parking garage at the corner of Calvert and Bladen Streets; however, free parking is not guaranteed.
10. **This is a rain/shine event.** If we cancel a festival due to severe weather, an email notice will be sent by 7:30am the day of the event and posted on our website ([www.firstsundayarts.com](http://www.firstsundayarts.com)). If we cancel a festival vendors can reschedule on a space available basis within one year. Reschedules are not guaranteed. No refunds.
11. Vendors that need to cancel should send an email notification as soon as possible to [erik@firstsundayarts.com](mailto:erik@firstsundayarts.com). No refunds.
12. Vendors that do not show and give no notice or leave early may be banned from all future festivals with no refunds given.
13. Vendor breakdowns must start promptly at 5:00pm and all vendor spaces must be emptied by 6:30pm unless other notification is given by the First Sunday Staff. Your vehicle can re-enter the street after your space is packed and ready to be loaded or 5:20pm whichever is later. Failure to vacate spaces by 6:30pm can cause vendor to be banned from all future festivals with no refunds given.
14. **Proof of Liability Insurance must be submitted with application listing Inner West Street Association (PO Box 6295 Annapolis, MD 21401) and Evans Management LLC (38 City Gate Ln Annapolis, MD 21401) as additional insured.** If you have employees proof of Workman's Compensation Insurance is required when applying.
15. By participating in the First Sunday Arts Festival you are agreeing to indemnify and hold harmless First Sunday Arts Staff, First Sunday Arts Vendors, First Sunday Arts Volunteers, Evans Management LLC, The Inner West Street Association, the Inner West Street Association's Board of Directors, officers, volunteers, staff and contractors, First Sunday Arts Sponsors, The City of Annapolis, Anne Arundel County Government, BBT Bank and 35 West LLC from any damages, lawsuits or claims arising out of any injuries or accidents occasioned by your activities.
16. All vendors are required to collect their own Maryland 6% sales tax and have a current Maryland State sales tax ID number. Visit: [www.marylandtaxes.com](http://www.marylandtaxes.com)
17. **Food vendors must submit a copy of their Anne Arundel County Health Permit when applying.** Visit: [www.aahealth.org](http://www.aahealth.org)
18. All participants in the First Sunday Arts Festival agree to allow images and audio of their booth, artwork and persons to be used by First Sunday Arts for promotional and marketing purposes.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please sign and date both pages agreeing to the terms and conditions. Keep a copy of each for your records.